



## Madeley Academy Local Governing Board Structure

Stewart Roberts Chair of Governors							
Andrew Smith Deputy Chairman							
Mary-Anne Clayton	Pauline Hughes	Caroline Harding-Jack	Sharon Maloney	Ian Rawlings	Jane Samuels	Dave Seddon OBE	Michael Watney

Schedule of appointment/retirement/reappointment dates for members of the Local Governing Board.

Term of office shall be four years with members being eligible to serve for a further consecutive term if approved by resolution of the Trustees.

Governor	First Appointment Date	Date of Reappointment
Mary-Ann Clayton	1 September 2017	1 September 2021
Caroline Harding-Jack	21 November 2017	21 November 2021
Pauline Hughes	1 September 2017	1 September 2021
Sharon Maloney	1 September 2017	1 September 2021
Ian Rawlings	1 September 2017	1 September 2021
Stewart Roberts	1 September 2017	1 September 2021
Jane Samuels	1 September 2017	1 September 2021
Dave Seddon	21 November 2018	21 November 2022
Andrew Smith	1 September 2017	1 September 2021
Michael Watney	1 September 2017	1 September 2021

## **MADELEY ACADEMY**

### **Governors' Involvement in the School**

#### **All Governors**

- Are invited and regularly accept invitations to visit the Academy to observe aspects of the Academy day, particularly prior to each Local Governing Board Meeting.
- Are invited and regularly accept the opportunity to engage with students and staff at events such as Achievement Evenings (2 per year), Annual School Production, Staff Celebration Evening, Examination Results Days
- Review, challenge and approve the Academy's Policies, particularly in relation to Child Protection/Safeguarding/e-Safety, Performance Related Pay, Pupil Premium, Behaviour & Discipline, Complaints.
- Have access to and influence the School Development Plan & Self Evaluation Form.
- Are provided with detailed performance information.
- Are kept informed by the Headteacher, as appropriate, outside the regular Local Governing Board Meetings, with information relating to examination performance, newly published data reports and any other matters of relevance or interest in relation to their responsibilities.
- Are fully briefed by the Headteacher at Local Governing Board Meetings on information relating to examination performance, levels of student progress, "narrowing the gap", Pupil Premium expenditure, safeguarding matters, School Development Plan and the Self Evaluation Form.
- Review at Local Governing Board Meetings the financial management of the Academy including performance against agreed budgets.
- Attend Child Protection Training and have up-to-date DBS certification in line with statutory requirements.
- Undertake regular skills audits and governance self-reviews, resulting in appropriate action as required.
- All other requirements as set out in the Scheme of Delegation for the Local Governing Board.

#### **Specific to the Chair of Governors**

- Maintain regular dialogue with the Headteacher between Local Governing Board Meetings.
- In addition to the Designated Safeguarding Governor, are made aware of any particular cases relating to Safeguarding and in advance of disclosure to the full Local Governing Board/Trust Board approval (where appropriate).

#### **Specific to the Remuneration Committee**

- Conduct a preliminary review of the annual salary proposals for all staff, adjust as required and refer for full Local Governing Board/Trust Board approval.
- Conduct a preliminary review of the annual performance related pay proposals for all staff, adjust as required and refer for full Local Governing Board/Trust Board approval.

**Governors' Involvement in the School**

**Individual Governors**

<b>Name of Governor</b>		<b>Specific Involvement</b>
M-A Clayton	1.	Support and advice with careers related matters
	2.	Support and advice with human resource matters
	3.	Support and guidance to students relating to business
C Harding-Jack	1.	Designated Governor for Safeguarding (has Safer Recruitment certification)
	2.	Provides support in relation to the provision for SEND students
	3.	Provides support in relation to the mental health provision
P M Hughes	1.	Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academies policies.
	2.	Member of the Remuneration Committee
	3.	Designated Governor for interview panels (has Safer Recruitment certification)
	4.	Provides support in developing further community relations
	5.	Provides support for Higher Education events
S Maloney	1.	Provides support in developing further community relations
	2.	Provides business support and guidance to students
	3.	Supports the designated Governor for Safeguarding matters (review of Single Central Register)
I Rawlings	1.	Designated Governor (educationalist) for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
	2.	Provides support and guidance in relation to teaching and learning standards
S B Roberts	1.	Chairman of Governors
	2.	Member of the Remuneration Committee
	3.	Designated Governor for interview panels (has Safer Recruitment certification)
	4.	Designated Governor (educationalist) for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
J Samuels	1.	Provides support and advice in relation to the development of employability routes/skills
	2.	Provides specialist advice in relation to vocational curriculum matters
D Seddon	1.	Provides support and guidance in relation to teaching and learning standards
A C Smith	1.	Deputy Chair of Governors
	2.	A member of the Remuneration Committee
	3.	Mentor to the Clerk to the Governors
	4.	A member of the investment committee
	5.	Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
M H S Watney	1.	Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures

## Governors' interests declared as at 21 November 2018

Name of Governor		Interests declared
M-A Clayton	1.	An employee of Dodd Group, a mechanical and electrical services company whose services have previously been engaged by the Academy
C Harding-Jack	1.	An employee of Telford City Technology College Trust Limited
P M Hughes	1.	Nil
S Maloney	1.	Nil
I Rawlings	1.	An employee of Telford City Technology College Trust Limited
S B Roberts	1.	Director of Telford City Technology College Trust Limited
	2.	Member of the Local Governing Board of Walsall Academy
J Samuels	1.	Project and Operations Manager of Edge
	2.	Trustee of Bulwell Academy
	3.	Director of Wivenhoe House Hotel Limited
	4.	Trustee of AOC Charitable Trust
	5.	Director of the Hotel Future Foundation
D Seddon	1.	Nil
A C Smith	1.	Member of the Local Governing Board of Sandwell Academy
	2.	Director of Telford City Technology College Trust Limited
M H S Watney	1.	A member of The Mercers' Company, which provides support to the Academy
	2.	Trustee of South Shropshire Academy Trust, a Multi-Academy Trust
	3.	Governor of Shropshire Hills Federation